

Overview

This applicant will contract with the Miracle Mile Improvement District to complete of its yearly audited financial statements and related filings for the period of 2012 through 2016. The audit of our organization's financial statements must be performed in accordance with generally accepted auditing standards.

Organization Information

The Miracle Mile Improvement District is a nonprofit organization created in 2007 by property owners in the area. Our mission is to manage the district through core services areas: Safety and Security, Enhanced Maintenance, Marketing and Events, Administration and Public Policy. District boundaries are Pacific Avenue, between Alpine and Harding Way and Harding Way between Lincoln and El Dorado Streets.

Applicant RFP Reception

By responding to this RFP, the applicant agrees to be responsible for fulling understanding the requirements of the RFP and will ask any questions to make sure that understanding is gained. The Miracle Mile Improvement District reserves the right to reject any or all responses to the RFP, to advertise for new responses, or to accept any RFP response deemed to be in the best interest of the organization.

Acceptance of any RFP should not be construed as a contract nor shall indicate any commitment on the part of the MMID for any future action. The RFP does not commit the MMID to pay for any costs incurred in the submission of a response to this RFP or for any cost incurred prior to the execution of a final contract.

Report To

The applicant will report to the Executive Director of the Miracle Mile Improvement District.

Status: Contract

Scope of Work

We are looking for a firm to complete a financial statement audit for the period of 2012-2016.

All proposals must include:

- a) Evidence of the firm's qualifications to provide the above services;
- b) Background and experience in auditing nonprofit clients;
- c) The size and organizational structure of the auditor's firm;
- d) Statement of the firm's understanding of work to be performed, including tax and non-audit services;
- f) A proposed timeline for fieldwork and final reporting;
- g) Describe your billing rates and procedures for technical questions that may come up during the year, or whether these occasional services are covered in the proposed fee structure;

- h) Names of the partner, audit manager, and field staff who will be assigned to our audit and provide biographies.
- i) References and contact information from at least two comparable nonprofit audit clients.

Selection

Applicants who have demonstrated the capacity to meet the requirements will be notified via email or phone of our selection to move forward with the process.

Proposals

Responses must be submitted to the Miracle Mile Improvement District by Wednesday, April 28 by 5pm. Electronic submission can be emailed to mimi@stocktonmiraclemile.com or submitted in person or via regular mail to the following address:

Miracle Mile Improvement District
2540 Pacific Avenue, #3
Stockton, CA 95204

Any questions or clarifications must be submitted via e-mail to mimi@stocktonmiraclemile.com.